



Suffolk Punch 2022 - Leader Update

To: All leaders attending the Suffolk Punch 2022 Main Camp

This email contains important information about your group's booking for Suffolk Punch 2022. Please ensure you read all details fully.

NAN Forms and Risk Assessments - Important!

We are reminding all groups/unit attending Punch of the obligation to ensure that your local Scouting Commissioners (DCs) are aware of your plans to attend Suffolk Punch.

All groups/units should notify their District Commissioner through the use of a NAN (Nights Away Notification) form. If you have not completed this, please ensure you do so as soon as possible. Your Nights Away Permit Holder should be named on the form. The 'Event Leader' is the leader in charge of your group. This might be the same as the permit holder.

When submitting your NAN form it must be accompanied by a risk assessment. This should cover your camping i.e. the risks identified to your group/unit. It does not need to cover the whole event. The event risk assessments will be published on the event website in due course.

If you have any questions please contact the event team: info@suffolkpunch.co.uk.

Activity Help - Important!

We have been working hard to finalise the activity staffing for the event, to give young people the best experience possible. To achieve this, we need the help and support of the leaders attending to supervise some of the activities for time-limited periods. This includes utilising the significant skills and experience to be found in the adventurous activity permit holders in the County.

Every leader camping on site who doesn't already have an assigned daytime role will be allocated a maximum of two shifts to support the running of the event. A shift will either

be a morning or an afternoon.

We will be soon be contacting all leaders individually to let you know your shift times and which activity you'll be covering! Don't worry, full instructions will be given.

The Site and Facilities

A full site plan will be published shortly before the event, but in the meantime we wanted to provide you with a few details which you can pass onto your young people to ensure they are comfortable and know what to expect.

Toilets

There will be plenty of toilet facilities available for everyone.

Based upon leader feedback, we have chosen to provide separate adult and young person toilet facilities. These facilities will be clearly marked.

Some of the toilets are temporary 'tardis' style toilets.

Showers

Shower facilities will also be separate for adults and young people.

The normal Hallowtree shower facilities will be available, with the addition of two temporary 6-bay shower units.

Wristbands

Everybody coming onto the site will be issued with a wristband. This will contain an ID chip or barcode which will be used to track who is on and off site at any time, and will also link into the stored health forms, allowing our first aid team quick access to information if needed.

Site Map

We are still putting the finishing touches to our main site map, and everybody will receive a copy upon arrival. In the meantime, so that you can familiarise yourself with the general layout of the site, a basic site plan is available to view by clicking the button below. Please note that it may be subject to change.

[VIEW SITE MAP](#)

Gas Equipment

As you are all probably aware there is currently a national shortage of gas cylinders. There aren't any facilities on site to fill or exchange gas cylinders, so please make sure you bring a sufficient supply.

We also strongly suggest that you perform a full safety check of your gas equipment, especially if you haven't used it for a while, during covid.

Water

When you're packing your equipment to bring to site, please try to bring **full** water containers with you. This will prevent the situation on arrivals day where every group wants to fill up a container at the same time. We have a good water supply at Hallowtree, but the pressure may be affected if everyone tries to fill up large containers at once.

Supermarket Deliveries

There are several local supermarkets who will deliver to Hallowtree. If your group is planning to have supplies delivered during the camp, please ensure that delivery slots are booked between 10am and 3pm, or after 6pm. Deliveries outside this time will not be allowed onto site. A designated delivery point will be established and clearly signposted. Groups will need to collect all supplies from this point. Delivery vans will not be permitted to drive onto the camping areas.

Please let us know if you are arranging a delivery - info@suffolkpunch.co.uk.

The Hallowtree Address is:

***Hallowtree Scout Activity Centre
Alnesbourne Priory
Nacton
Ipswich
IP10 0JP***

Reminder - Leader Briefing Zoom Call

This is a reminder that we are hosting a Zoom call for leaders attending the main Suffolk Punch camp.

We will go over the main details, and we'll have time for some Q&A.

It's this Thursday at 19:30.

<https://zoom.us/j/98049176946>

Meeting ID: 980 4917 6946

Passcode: 6255876051

Coming Soon

The next leader update will include information on the event programme, suggested kit lists, arrival times for your group, and further information on drop-offs, pick-ups and parking.

Frequently Asked Questions

You can view the leader FAQ by clicking the button below.

If you can't find the answer you need, email info@suffolkpunch.co.uk.

[VIEW LEADER FAQ](#)

Yours in Scouting

The Event Team

Suffolk Punch 2022

[Meet The Team - Join The Team](#)

[CLICK HERE TO CATCH UP ON PREVIOUS LEADER UPDATES](#)



Suffolk Scouts Events

You have received this email because you are registered as a leader for a group booked to attend Suffolk Punch 2022.

If you no longer wish to receive updates you can unsubscribe below, but we would seriously discourage this, as you might miss out on essential information about your group's booking!

[Unsubscribe](#)

